



GROVER AESTHETICS  
SANJAY GROVER MD, FACS

PATIENT INFORMATION FORM

Name: \_\_\_\_\_ E-Mail: \_\_\_\_\_

New Patient? \_\_\_\_\_ Previous Patient? \_\_\_\_\_ Previous name if different: \_\_\_\_\_

Age: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Social Security #: \_\_\_\_\_

Sex: Female \_\_\_\_\_ Male \_\_\_\_\_ Marital Status: S \_\_\_\_\_ M \_\_\_\_\_ W \_\_\_\_\_ D \_\_\_\_\_

Home Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: (\_\_\_\_) \_\_\_\_\_ Cell Phone: (\_\_\_\_) \_\_\_\_\_

Business Phone: (\_\_\_\_) \_\_\_\_\_

Employer: \_\_\_\_\_ Occupation: \_\_\_\_\_

Business Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Spouse's Name: \_\_\_\_\_ Occupation: \_\_\_\_\_

Spouse's Cell Phone: (\_\_\_\_) \_\_\_\_\_ Business Phone: (\_\_\_\_) \_\_\_\_\_

Spouse's Employer: \_\_\_\_\_

Spouse's Business Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Nearest Relative: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_

Relative's Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Medical Insurance Company: \_\_\_\_\_

Insured: \_\_\_\_\_ Group#: \_\_\_\_\_ Policy#: \_\_\_\_\_

Reason for Consultation: \_\_\_\_\_

How Were You Referred to Grover Aesthetics: \_\_\_\_\_

**\*\*I CERTIFY THAT THIS INFORMATION IS TRUE AND CORRECT\*\***

\_\_\_\_\_  
Signature of Patient/Patient Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name of Patient/Patient Representative and Relation to Patient if Representative



**SOCIAL HISTORY**

Circle one:

Tobacco:	None	1pack/day	More	Other _____
Alcohol:	None	Socially	Daily	Other _____
Drugs:	None	Marijuana	Cocaine	Other _____

**SURGICAL HISTORY**

List all prior surgeries (including cosmetic):

Type: _____	Date: _____	Surgeon: _____
Type: _____	Date: _____	Surgeon: _____
Type : _____	Date: _____	Surgeon: _____

Did you experience any problems or complications during or following above procedures? Yes \_\_\_ No \_\_\_

If yes, please explain: \_\_\_\_\_

**PAST MEDICAL HISTORY**

List any prior hospitalizations below (e.g. accidents, surgeries, etc.):

Purpose: _____	Date: _____	Physician: _____
Purpose: _____	Date: _____	Physician: _____
Purpose: _____	Date: _____	Physician: _____

Have you recently been under the care of a physician for any reason? Yes \_\_\_ No \_\_\_

If yes, please explain: \_\_\_\_\_

Name, Address & Telephone Number of Physician: \_\_\_\_\_

**REVIEW OF SYSTEMS**

Check if any apply:

	Yes	No		Yes	No
Skin Disease	___	___	High/Low Blood Pressure	___	___
Eye, Ear, Nose Throat	___	___	Rheumatic Fever	___	___
Thyroid	___	___	Anemia, Bleeding Problems	___	___
Palpitations	___	___	Arthritis	___	___
Diabetes	___	___	Liver	___	___
Shortness of Breath	___	___	Psychiatric	___	___
Chronic Cough	___	___	Tuberculosis	___	___
Asthma	___	___	Hepatitis	___	___
Chest Pain/Heart Murmur	___	___	HIV	___	___

Are you currently pregnant or trying to get pregnant? Yes \_\_\_\_ No \_\_\_\_

Is there any history not noted above of which Dr. Sanjay Grover should be aware? Yes \_\_\_\_ No \_\_\_\_

If yes, please explain: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**\*\*I CERTIFY THAT THIS INFORMATION IS TRUE AND CORRECT\*\***

\_\_\_\_\_  
Signature of Patient/Patient Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name of Patient/Patient Representative and Relation to Patient if Representative



**GROVER AESTHETICS**  
SANJAY GROVER MD, FACS

**MEDSPA PATIENT INTEREST/INFORMATION FORM**

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Are you interested in any of the following Non-Surgical Treatments/Procedures?

- |  |   |   |
|--|---|---|
| <input type="checkbox"/> Non-Surgical Facelift | <input type="checkbox"/> Non-Surgical Body Contouring | <input type="checkbox"/> Laser Resurfacing    |
| <input type="checkbox"/> Cosmetic Injectables  | <input type="checkbox"/> Botox/Jeuneau Injections     | <input type="checkbox"/> Laser Hair Reduction |
| <input type="checkbox"/> Microdermabrasion     | <input type="checkbox"/> Pigmentation Correction      | <input type="checkbox"/> Skincare Products    |
| <input type="checkbox"/> Skin Tightening       | <input type="checkbox"/> Cellulite Reduction          |   |

Have you ever had any of the above Non-Surgical Treatments or Procedures?  Yes  No

If so, please list: \_\_\_\_\_

\_\_\_\_\_

If you are interested in improving in Skincare Products and/or Non-Surgical Facial Treatments/Procedures, please list your primary concerns regarding your skin/body: \_\_\_\_\_

\_\_\_\_\_

Describe, if any, negative reactions to previously-used Skincare Products or previous Non-Surgical Facial Treatments/Procedures: \_\_\_\_\_

\_\_\_\_\_

Describe the condition of your facial skin:  Normal  Dry  Oily  Combination

List any Topical Agents that you currently use on your face (include retinols, alpha hydroxy acids, bleaching creams, sunscreen, etc): \_\_\_\_\_

\_\_\_\_\_

**\*\*I CERTIFY THAT THIS INFORMATION IS TRUE AND CORRECT\*\***

\_\_\_\_\_  
Signature of Patient/Patient Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name of Patient/Patient Representative and Relation to Patient if Representative



GROVER AESTHETICS  
SANJAY GROVER MD, FACS

**PERSONAL HEALTH INFORMATION (PHI) CONSENT FORM**

The Department of Health and Human Services has established a “Privacy Rule” to help insure that personal health care information is protected for privacy. The Privacy Rule was also created in order to provide a standard for certain health care providers to obtain their patients’ consent for uses and disclosures of health information about the patient to carry out treatment, payment, or health care operations.

As our patient, we want you to know that we respect the privacy of your personal medical records and will do all we can to secure and protect that privacy. We strive to always take reasonable precautions to protect your privacy. When it is appropriate and necessary, we provide the minimum necessary information to only those we feel are in need of your health care information and information about treatment, payment or healthcare operations, in order to provide health care that is in your best interest.

We also want you to know that we support your full access to your personal medical records. We may have indirect treatment relationships with you (such as laboratories that only interact with physicians and not patients), and may have to disclose personal health information for purposes of treatment, payment, or health care operations. These entities are most often not required to obtain patient consent.

You may refuse to consent to the disclosure of your personal health information, but this must be in writing. Under this law, we have the right to refuse to treat you should you choose to refuse to disclose your Personal Health Information (PHI). If you choose to give consent in this document, at some future time you may request to refuse all or part of your PHI. You may not revoke actions that have already been taken which relied on this or a previously signed consent.

If you have any objections to this form, please ask to speak with our HIPAA Compliance Officer.

You have the right to review our privacy notice, to request restrictions and to revoke consent in writing after you have reviewed our privacy notice.

\_\_\_\_\_  
Signature of Patient/Patient Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name of Patient/Patient Representative and Relation to Patient if Representative



GROVER AESTHETICS  
SANJAY GROVER MD, FACS

### ASSIGNMENT OF BENEFITS

I hereby authorize Sanjay Grover, M.D. to furnish information to insurance companies concerning my illness and treatment and I hereby assign to the physician(s) all payments for medical services rendered to myself or my dependents. I understand that I am responsible for any amount not covered by insurance or authorized third party.

---

Signature of Patient/Patient Representative

---

Date

---

Printed Name of Patient/Patient Representative and Relation to Patient if Representative



GROVER AESTHETICS  
SANJAY GROVER MD, FACS

## COMPLIANCE ASSURANCE NOTIFICATION FOR OUR PATIENTS

To Our Valued Patients:

The misuse of Personal Health Information (PHI) has been identified as a national problem causing patients inconvenience, aggravation and money. We want you to know that all of our employees and doctors continually undergo training so that they may understand and comply with government rules and regulations regarding the Health Insurance Portability and Accountability Act (HIPAA) with particular emphasis on the "Privacy Rule." We strive to achieve the very highest standards of ethics and integrity in performing services for our patients.

It is our policy to properly determine appropriate uses of PHI in accordance with governmental rules, laws and regulations. We want to ensure that our practice never contributes in any way to the growing problem of improper disclosure of PHI. As part of this plan, we have implemented a Compliance Program that we believe will help us to prevent any inappropriate use of PHI.

We also know that we are not perfect! Because of this fact, our policy is to listen to our employees and our patients without any thought of penalization if they feel that an event in any way compromises our policy of integrity. More so, we welcome your input regarding any service problem so that we may remedy the situation promptly.

Thank you for being one of our highly valued patients.

Sincerely,

The Grover Aesthetics Team

---

Signature of Patient/Patient Representative

---

Date

---

Printed Name of Patient/Patient Representative and Relation to Patient if Representative





GROVER AESTHETICS  
SANJAY GROVER MD, FACS

## OUR PROMISE OF PRIVACY AND CONSENT TO PATIENT RECORDS (HIPAA)

Our office is fully committed to complying with HIPAA guidelines by:

1. Providing appropriate *security* for our patient records.
2. Protecting the *privacy* of our patients' medical information.
3. Providing our patients with proper *access* to their medical records.
4. Appropriately *maintaining* our patient information and billing processes in compliance with national HIPAA standards.

### Acknowledgement of Notice of Privacy Practices

By signing this form you acknowledge you were advised of the Notice of Privacy Practices for Grover Aesthetics. Our Notice of Privacy Practices provides information about how we may use and disclose your protected information. We encourage you to read it in full. Our Notice of Privacy Practices is subject to change. The Notice of Privacy is available on our website at [www.drgrover.com](http://www.drgrover.com) and in our office. You may request a copy of this Notice of Privacy.

\_\_\_\_\_  
Signature of Patient/Patient Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name of Patient/Patient Representative and Relation to Patient if Representative

If you ever have any questions or concerns about your services or charges, we encourage you to call and ask for our Compliance Officer (Office Manager).



GROVER AESTHETICS  
SANJAY GROVER MD, FACS

**CANCELLATION AND NO-SHOW POLICY**

We understand that situations arise which will require patients to cancel his/her appointment at Grover Aesthetics. We request that if a patient must cancel his/her appointment, he/she provide our office with more than twenty-four (24) hours' notice. This will enable us to schedule another person who is waiting for an appointment in that time slot. When cancellations occur with less than twenty-four (24) hours' notice, we are unable to offer that time slot to other patients and it causes significant expense to the practice.

Office appointments that are cancelled with less than twenty-four (24) hours' notification shall be subject to a **\$150.00** cancellation fee. Procedure/treatment cancellations require two (2) business days advance notice, and without such notification shall be subject to a **\$250.00** cancellation fee.

Patients who do not show up for their appointment without a call to cancel an office appointment or procedure/treatment appointment will be considered as an appointment "No-Show". No-Show patients shall be charged the greater of (a) the \$150.00 or \$250.00 cancellation fee, as applicable; or (b) the amount of deposit paid in advance to reserve office treatment time, if applicable; or (c) if the patient has a prepaid package of MedSpa treatments, one treatment shall be forfeited, as applicable; or (d) if the patient was planning to use a complimentary treatment certificate or discount, such certificate or discount, as applicable.

The cancellation and No-Show fees are the sole responsibility of the patient and must be paid in full before the patient will be permitted to schedule his/her next appointment. Such cancellation fee shall be charged to the patient's credit card that is required to hold the patient's appointment time.

We understand that special unavoidable circumstances may cause patients to cancel within twenty-four (24) hours. Fees in this instance might be waived but only with management approval. Grover Aesthetics believes that a good physician/patient relationship is based upon understanding and solid communication.

**The undersigned has read, understands, and agrees to this Cancellation and No-Show Policy.**

\_\_\_\_\_  
Signature of Patient/Patient Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name of Patient/Patient Representative and Relation to Patient if Representative